



**KING FERRY
FOOD PANTRY**
Neighbors helping neighbors.

Adult Volunteer Application

Please complete this application and return it to:
P.O. Box 242, King Ferry, NY 13081

Name: _____ Are you over the age of 17? _____

Address: _____

Home Phone: _____ Cell Phone: _____

E-Mail Address: _____

Emergency Contact Person: _____

Emergency Contact Telephone: _____ Relationship: _____

Have you ever been convicted of a felony? _____ Yes _____ No

If yes, please explain: _____

Please list any organizations with which you currently or previously volunteered: _____

List any languages, other than English, that you speak fluently: _____

List any special skills and qualifications you have (computer skills, hobbies, other special skills), or expertise you would be willing to share in an emergency (First Responder, firefighter, EMT, doctor/nurse):

How did you hear about the King Ferry Food Pantry? _____

Please list two references, one should be volunteer/work related:

Name: _____ Telephone: _____

Name: _____ Telephone: _____

King Ferry Food Pantry Volunteer Opportunities:

Working at the Pantry on First and Third Saturday Mornings (8:00 a.m. - 12:30, or partial shift of 8-10:30 or 10:30-12:30) - Duties vary and may include welcoming clients, overseeing food group sections, shopping/selecting food and personal care items, and carrying food out to vehicles. Moving and lifting of items is required.

Receiving Food at the Pantry (Days and times vary) -- Meeting the Food Bank truck or other delivery vehicle; usually a Tuesday or Wednesday (mid-day); includes heavy lifting, stocking shelves, refrigerators and freezers.

Picking up Food Purchases or Donations (Days and times vary) – Travel to specified location with a personal vehicle to pick up donations. Moving and lifting of items is required.

My Volunteer Preferences:

- _____ Working at the food pantry on the first or third Saturday morning of a month
- _____ Delivering food to homebound clients on the first or third Saturdays mornings of a month
- _____ Delivering food to the seasonal migrant labor camp (days and times vary – July, August, September)
- _____ Helping unload Food Bank deliveries (usually Tuesday or Wednesday mornings)
- _____ Picking up food purchases or donations from the Food Bank or other locations (days and times vary)

What motivates our volunteers? Everyone has a different answer, but what we hear most:

Be of service to others - Have fun through social interaction – Putting beliefs into action
Gain a sense of giving something back - Making a positive contribution to your community
Humanitarian insight into the problems of waste, hunger and poverty – Community Service

Volunteer Qualifications and Guidelines

- Mindful of Confidentiality: Client information must be kept confidential at all times. No information concerning clients can be divulged, including the fact that the person has accessed the services of the food pantry.
 - Good Judgment: Ask for help or clarification when in doubt.
 - Self-Motivation: Ability to perform and follow through with tasks unsupervised.
 - Reliability: Willingness to contact the volunteer coordinator if you are unable to keep your commitment.
 - Respectful and Polite: Treat clients and other volunteers with respect; allow clients to maintain their dignity.
 - Dress Appropriately: Wear safe and practical shoes; dress modestly as many tasks require bending or reaching.
 - Professional: No excessive personal telephone use or text messaging during the volunteer shift.
 - Team Player: Willingness to follow instructions and work cooperatively as a team member.
 - Comply with policies prohibiting the use of tobacco or illegal drugs on school property.
 - Comply with policies regarding weapons on school property: Any weapons, or objects intended for use as a weapon, are prohibited.
 - Children: Parents wishing for their children ages 12 to 16 to work alongside them must receive prior permission from the Volunteer Coordinator and a Youth Volunteer Application must also be completed.
 - First Aid / Emergencies: A First Aid Kit is located within the food pantry. In the event someone is in need of first aid, advise the food pantry Director. In the event of an accident or injury, call 911 immediately.
 - Accidents: KFFP takes the necessary steps to provide a safe work environment for its staff and volunteers. If you are injured, involved in or witness a “near miss”, please advise the Director of the incident or potential danger.
 - Volunteer Orientation: All volunteers are required to successfully complete online food safety & civil rights trainings before working at the pantry, and to participate at the pantry on a Friday prep day and Saturday work day.
 - Dismissal: If at any time a volunteer is in conflict with the food pantry guidelines or the food pantry director notices performance, behavior or other general problems that interfere with the operation of the pantry, King Ferry Food Pantry has the authority to dismiss the volunteer.
 - King Ferry Food Pantry is committed to maintaining a work and volunteer space free from sexual harassment and discrimination. We have a sexual harassment and discrimination prevention policy in place that protects you. The policy is posted on the employee/volunteer bulletin board, and we encourage you to review and follow.
- I give permission for my name and/or photo to appear in King Ferry Food Pantry sponsored publications, newspaper articles, social media, web page and/or annual report.
- I do not give permission for my name and/or photo to be used in the above mentioned publications.
- I have read and understand the qualifications, guidelines and other information provided and agree to adhere to the policies as outlined here. I understand that submitting this application does not automatically register me as a King Ferry Food Pantry volunteer.

Signature

Date

Thank you very much for your interest in the King Ferry Food Pantry!

We hope to be able to match your available time, skills and desires with our needs and schedules.

February 2024